# Shipboard Organization

# 4.5

# Terminal Objective:

- **Upon completion of this unit of instruction, the student will demonstrate knowledge of the operational and administrative organizational structures of the U.S Defense Establishment, from the National Security Organization through individual commands, of U.S. defense strategies, different warfare roles, and "From the Sea" philosophy as applicable to the U.S. Navy.**

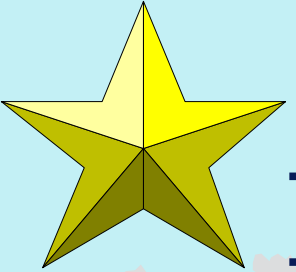
# Enabling Objectives:

- **4.36 Cite the organizational relationships and primary duties of the Commanding Officer, Executive Officer, Department Heads, and the Division Officers on the U.S. Navy ships.**
- **4.37 Identify the basic organization and chain of command on a naval vessel.**
- **4.38 Identify the basic responsibilities of the Commanding Officer, and Executive Officer.**

# Enabling Objectives:

- **4.39 Cite the principle regulatory document for the Department of the Navy.**
- **4.40 Cite who is responsible for maintaining Navy Regulation and ensuring it conforms to the needs of the Department of the Navy.**
- **4.41 Identify the basis responsibilities of the Department Heads and Division Officers.**
- **4.42 Identify the basic departmental responsibilities for the Navigation, Operations, Combat Systems, Weapons, Deck, Engineering, and Supply Departments onboard a naval vessel.**

# Question and Answer Policy



# NAVY REGULATIONS:

- **Principle regulatory document of the Department of the Navy.**
- **CNO is responsible for maintaining Navy Regulations and ensuring it conforms to the needs of the Department to the Navy.**

# Navy Regulations:

- Endowed with the force of law.

- Describes duties, responsibilities, authority, distinctions and relationships of various commands, officials and individuals.

# S.O.R.M.

- **Standard Organization and Regulations of the U.S. Navy (OPNAV INST. 3120.32).**

- **Provides relevant naval regulations and standard organization requirements applicable to the administration of naval units.**

# Commanding Officer:

- **Plans and policy.**
- **Charged with absolute responsibility for the *safety, well-being*, and *efficiency* of the command.**
- **CO does NOT have authority over visiting flag rank officer with Command at Sea authority *(ADM Boorda Story).***

# Executive Officer:

- **Primarily responsible for the organization, performance of duty, and *<u>good order and discipline</u>* of the command.**
- **Direct representative of the CO. All orders from the XO will carry the same force and effect as though issued by the CO.**
- **“Heads and Beds”.**

# Executive Assistants:

- **Assist XO in various administrative duties.**
- **May report directly to XO.**
- **<u>Examples</u>:**

  **Legal Officer**

  **Security Manager**

  **Senior Watch Officer**

  **Educational Services Officer**

  **Drug and Alcohol Program Advisor**

# Department Heads:

- Represents CO in all matters pertaining to that department.
- Reports to CO for operational readiness.
- Reports to XO for administrative matters.

# Division Officer:

- Head of the basic unit of organization.
- Directly subordinate to the Department Head.
- Responsible for the prompt completion of assigned tasks within the division.
- Makes frequent inspections of personnel, spaces, equipment, and supplies.
- Responsible for the watch, quarter, and station bill.

COMMANDING OFFICER
EXECUTIVE OFFICER
XO'S ASST
NAVIGATION DEPARTMENT
OPERATIONS DEPARTMENT
SUPPLY DEPARTMENT
WEAPONS DEPARTMENT
ENGINEERING DEPARTMENT
DECK DEPARTMENT
OTHER DEPARTMENTS

# Shipboard Departments

Navigation

Operations

Other departments include:

Air Dept, Aviation Intermediate Maintenance Dept, Combat Systems, Communications, Administration, Medical & Dental

Su

Weapons

Engineering

Deck

# Navigation Department:

- **Responsible for the safe navigation and piloting of the ship, operation, care, and maintenance of navigation equipment, charts, publications, and records.**

# Operations Department:

- Collects and evaluates combat, operational, and intelligence information.
- Conducts electronic warfare and repairs electronic equipment.
- Controls aircraft.
- Weather forecasting.

# Engineering Department:

- **Responsible for the operation, care, and maintenance of all *propulsion* and auxiliary machinery, and for the control of *damage resulting from fire, explosion, collision*, and so forth.**

# Supply Department:

- Charged with proper operation of the general mess, small stores, laundry ordering and receiving general stores, supplies, spare parts, and equipment for the ship.

# Weapons Department:

- **WEPS is responsible for the operation, care, and maintenance of the ship’s armament and weapons fire-control equipment.**

# Deck Department:

- **Responsible for the preservation and cleanliness of the external areas of the ship not assigned to other departments and all deck and boat seamanship operations.**

# Aircraft Squadron:

- **May differ in some ways from shipboard organization. The responsibilities of the Commanding Officer, Executive Officer, Department Heads, and Division Officers are the same.**
- **Squadrons may also have training, photo or intelligence departments.**

IN
SUMMARY

# What is the principle regulatory document of the DON?

– Navy Regulations

# What instrument provides relevant Navy regulations of the U.S. Navy?

– SORM

# List the chain of command from higher-to-lower

- CO
- XO
- Department Head
- Division Officer

# Who is ultimately responsible for ALL safety matters?

– CO

# Who has Absolute responsibility for safety, well-being, and efficiency of the command?

– CO

# Who is responsible for establishing command policy?

– CO

# When does the CO *NOT* have authority over his own ship?

- When a flag ranked officer, who has Command at Sea authority, boards the vessel.

# What is the XO primarily responsible for?

- For the ***“GOOD ORDER”*** and ***“DISCIPLINE”*** of his troops.

**Who in the shipboard chain of command has both operational and administrative responsibilities?**

**– Department Head**

# Whom does the Department Head report to on Operational matters?

– To the CO

# Whom does the Department Head report to on Administrative matters?

– To the XO

# What individual is responsible for keeping the watch station bill current?

– Division Officer

**Who makes frequent inspections of personnel, spaces, equipment, and supplies?**

**– Division Officer**

**Who in your chain of command is responsible to carry out the policies of the command & is personally responsible for ensuring tasks assigned to the division are completed?**

**– Division Officer**

# What is the function of the Operations Department?

- The collection, evaluation, dissemination of operations and combat information.
- Also, electronic warfare and the repair of electronic equipment.

# What is the function of the Engineering Department?

- Responsible for the operation, care, and maintenance of all propulsion and auxiliary machinery.
- Also, control of damage resulting from fire, explosion, and collision.

# What is the function of the Deck Department?

- Preservation and cleanliness of the external areas of the ship.
- Also, the maintenance of survival equipment, and all deck seamanship operations.

# Any questions?